

Grader – Currency

Are you a highly qualified numismatist with a strong background in grading and valuations of United States currency?

Set your sights on a career at Heritage Auctions, headquartered in Dallas, Texas, with offices in New York, Chicago, Beverly Hills, London, Hong Kong, and other cities. Heritage Auctions is the largest auction house founded in the U.S. and serves more than 50 different auction categories, including Coins, Sports, Comics, Historical, Jewelry, Fine & Decorative Art, Wine, and many more.

SUMMARY: Responsible for assessment of incoming consignments and purchases, as well as active roles in auction production and research.

LOCATION: South of Dallas/Fort Worth International Airport, NW corner of W. Airport Freeway (Hwy. 183) and Valley View Lane

BENEFITS:

- Medical, Dental, Vision coverage
- Paid time off
- 401k savings plans

COMPENSATION: Commensurate based on experience.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Grade US currency
- Research and estimate value of currency
- Assist with authentications, cataloguing, essays, and condition reporting as needed
- Other duties may be assigned

Requirements

EDUCATION & EXPERIENCE:

- 5+ years of experience as a commercial dealer and/or auction house working environment with focus in currency a plus.

SKILLS & ABILITIES:

- Proficiency in Microsoft applications, specifically Word and Excel
- Ability to multitask and pay great attention to detail
- Must have a positive attitude with exceptional customer service skills

PHYSICAL & MENTAL DEMANDS: To perform this job successfully, the individual must be able to withstand long periods of sitting, looking at a computer monitor, and phone handling for approximately 8-12 hours on a daily basis.

WORK ENVIRONMENT: Individuals must be able to work in a fast-paced team environment. Heritage Auctions welcomes and encourages applications from women, minorities, veterans, mature workers, and persons with disabilities. EOE

HOW TO APPLY:

1. Send resumes and cover letters to JOBS@HA.com
2. Directly on our careers website: [HA.com/careers](https://www.ha.com/careers)